

#### Hello families

It's been 2 weeks since we went into lock down and term 2 is coming up fast. We begin school again on the 15<sup>th</sup> of April, so I would like to give you information on how school will work while we are in lock down.

#### Classes

Our classes will continue to run online. Our teachers have been preparing to deliver lessons to your child using an online platform. Your child's teacher will communicate to your child as to how they will be meeting for their classes.

We will continue to follow the school timetable. Your child will be able to work with their teacher during this time.

If you aren't sure of the class times, you should be able to access their timetable via the KMAR parent portal. Information on how to access this if you haven't already done so please contact Mrs Lorraine Covenden on: <a href="mailto:lorraine@asdah.school.nz">lorraine@asdah.school.nz</a>

To help you plan, there is a copy of the school bell times on both our website and Face Book page.

#### The importance of routine:

Sometimes it can be hard to move from a 'home' mode into a work mode. Routines help us with this. Have set routines for when your child will get up in the morning and prepare for school. Also have set routines for when your child will eat and sleep as this helps to set the boundaries around work and home time.

A great tip I came across preparing to work from home was that it was really good to get up in the morning and get dressed for school. This does not mean that your child should wear their uniform but getting out of their PJ's and getting ready for school will help them be ready for the work day ahead.

### Accessing devices for online learning

We have given the Ministry of Education the information they requested from us around students who did not have a device. The MOE will be organise the delivery of these devices. Students studying NCEA will be given priority. Please understand that there may be delays in receiving a device as MOE will also have to wait for stock to be available for delivery.

# Accessing hard copies of work

The Ministry of Education have also said that for students without a device, they will be looking to get hard copies of work delivered to them. In addition what the MOE will do, we will be looking as a school to also be able to deliver hard copies of work to students who need it but we will need to wait till we are given permission to move around first before we can make the delivery. If your child needs to have hard copies of their work, please contact their class teacher with this request and we will do our best to get work out to your child.

## **Getting help**

Our pastoral team will be online from next week. Feel free to make contact for your child or your child can contact them directly if they need support. Our pastoral team are:

- Mrs Jessie Fuamatu Deputy Principal Pastoral Care: jessie@asdah.school.nz
- Pr Chris Sululoto Chaplain: chris@asdah.school.nz
- Pr Keli Pepa Chaplain: keli@asdah.school.nz
- Mrs Faalua Sululoto Girls dean: faalua@asdah.school.nz
- Mr Zion Tesese Boys dean: zion@asdah.school.nz
- Mrs Mele Latu School counsellor: mele@asdah.school.nz
- Mrs Joanne Longstaff school nurse: joannelongstaff@asdah.school.nz

Please don't hesitate to contact the senior leadership team if you need any help around your child's distance learning. It is all new for us and we will all work our way together during this time. Our contacts are:

- Gloria Teulilo <a href="mailto:principal@asdah.school.nz">principal@asdah.school.nz</a>
- Jessie Fuamatu <u>jessie@asdah.school.nz</u> (DP Pastoral Care)
- Lorraine Covenden <u>lorraine@asdah.school.nz</u> (DP Teaching and Learning).

We thank you very much for your patience and we thank you for your understanding as our staff make the transition into a new learning space. While we will face hurdles, we will do our very best to work together so that your child will have access to their learning.

Kind regards Gloria Teulilo